



1000 Westgate Drive, Suite 252 • Saint Paul, Minnesota 55114
 Phone 800-830.ASPR(2777) | Fax: 651.290.2266
 admin@aspr.org | www.aspr.org

Membership Application

ASPR membership is available only to in-house physician recruiters. Physician recruiters that work for or are contracted with third-party recruiting firms are not eligible for membership.

Name: _____ Position/Title _____
 Company/Organization: _____
 Business Address: _____
 City/State/Zip/Country: _____
 Phone: _____ Fax: _____
 Email: _____ Website: _____
 Home Address: _____
 City/State/Zip/Country: _____

I have read and agreed to the ASPR Code of Conduct (see page 4)

Membership type Applied for (see page 3): Active Associate Honorary Interim
 Are you a New or Rejoining member? New Member Rejoining Member (Year you first joined ASPR: _____)
 Organization Type: Non-Profit For-Profit Hospital System Hospital Groups/Clinics Managed Care Other
 Organization Sub-group: State/Federal Hospital Group Integrated Delivery System Single Specialty Group
 Multispecialty Group Emergency Room Group Primary/ER Clinic(s)
 Specialty Clinic(s) PPO Local HMO
 Regional HMO National HMO Contract Management

Is your organization the employer of the physicians you recruit? Yes No
 Is there a fee charged for physicians recruited? Yes No If yes, please explain _____

Visa types accepted: J1 H1B Other

Total Hospitals in System: _____ Hospital System Name: _____
 Group Specialty: _____

If your organization does not employ your recruited physicians, please explain: _____

If a fee is charged for recruited physicians, please explain: _____

Do you work for, or are you subcontracted to the above organization by, a third-party recruiting firm? Yes No
 In submitting this application, I certify that I am employed as an in-house recruiter by the healthcare organization listed above and am not working for, or subcontracted to the above organization by, a third-party recruiting firm.

How did you hear about ASPR? ASPR Member Referral ASPR Website ASPR Journal (JASPR) Conference/Exhibit
 Social Media Other: _____ ASPR Referring Member: _____

Designations: AAMG AAPR ABFM ABFP ABHM ACHCE ACHE AIRS APR
 ASCP ASPR Associate/101 ASPR Diplomate/201 ASPR Fellow/301 BSN CAPP
 CDR CFRE CHC CHCC CHFP CIR CMP CMPA CMSR
 CPA CPC CPC-PRC CPCS CPHQ CPM CPMSM CPS CRC
 CTR CTS FACHE FACMPE FHFMA FMDS FMSDRN FMSR HCA
 HR ICHC ICPM LICSW LNHA LPC LPN MA MBA
 PHR PRC RHIA RMSR RN RNC SHRM SPHR SUAC
 Other: _____

Year Started in Physician Recruiting: _____
 Percent of Time Spent on Recruiting: 0-25% 26-50% 51-75% 76-100%

Other Major Responsibilities: Department/Staff Management Budgeting/Finances Physician Retention/Relations
 Business development Administration Physician Services
 Operations Strategy/Strategic Planning Marketing
 Licensure/Credentials



Membership Application



Please list any additional work responsibilities: _____

Highest degree _____ Year Graduated _____

School/Program _____

Service Territory: Regional National National

Areas of Recruitment: AL AK AZ AR CA CO CT DE DC FL GA HI ID IL IN IA KS KY LA ME MH MD MA MI MN MS MO MT NE NV NH NJ NM NY NC ND OH OK OR PA PR RI SC SD TN TX UT VT VI VA WA WV WI WY Canada Other: _____

Residency Programs Offered: Anesthesiology Colon and Rectal Surgery Dermatology Emergency Medicine Family Medicine General Preventive Medicine Internal Medicine Medical Genetics Neurological Surgery Neurology Nuclear Medicine Obstetrics and Gynecology Occupational Medicine Ophthalmology Orthopedics Surgery Pathology-Anatomic and Clinical Pediatrics Physical Medicine and Rehabilitation Psychiatry Radiation Oncology Radiology-Diagnostic Surgery-General Thoracic Surgery Thoracic Surgery-Integrated Urology Vascular Surgery-Integrated Other: _____

I would be interested in participating in the mentorship program: Yes, as a mentor Yes, as a mentee No

I would like more information on participating in the following committees: Benchmarking Website Journal Education Marketing and Membership Fellowship Regional and Chapter Relations

Special Interest Groups (join these groups in addition to your ASPR membership): Academic (AIR) - \$40 Pediatrics (CHIRN)

I would be interested in my regional/local group: Yes No

Specialties recruiting for: Academic Allergy Anesthesiology Cardiology Critical Care Dermatology Emergency Medicine Endocrinology Family Practice Gastroenterology General Surgery Geriatrics Gynecology Headache/Migraine Health & Nutrition Hematology Hepatology Hospitalist Immunology Infectious Disease Internal Medicine Nephrology Neurology Obstetrics Oncology Ophthalmology Orthopedic Surgery Osteopathy Otolaryngology Pain Management Pediatrics Physical Medicine Plastic Surgery Podiatry Psychiatry Pulmonary Medicine Radiology Rheumatology Sports Medicine Thoracic Surgery Urology Other: _____

Include my information in the public recruiter search: Yes No

Regional Group Membership: ALASPR CASPR CAPS CHIRN GMSR ISPR INSPR KAPR MRRN MAPRA MINK NEPRA NWSPR ONPR SCPRA SDPRA SWPRA UMPR WSPR

Payment

Annual Dues: \$200 Active or Honorary \$100 Interim \$40 AIR Membership \$20 AIR Mid-year membership

Check (Payable to ASPR) VISA MC AMEX

Cardholder Name _____

Card Number _____ Exp. Date _____ CVV code (required) _____

Signature _____ Cardholder Phone _____

Credit Card Billing Address (Same as business address on first page) _____

City/State/Zip: _____

Country: _____

(For office use only)

initials		fin.
date		
CK/CC		
amt. paid		
bal. due		

Submit Application along with payment to:

ASSOCIATION OF STAFF PHYSICIAN RECRUITERS

1000 Westgate Drive, Suite 252 • Saint Paul, Minnesota 55114

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Membership in ASPR is INDIVIDUAL and non-transferable, based on the anniversary of the date you join.



TYPES OF MEMBERSHIP

Active Membership:

Shall be open to individuals who are engaged in the recruitment and retention of physicians and other healthcare providers and who are employed to do so by a hospital, hospital organization, clinic, health maintenance organization, state or federal governmental agency. Active members are allowed to vote on ASPR issues and/or hold an ASPR Office. Active members are required to pay dues.

Associate Membership:

Shall be open to individuals who are independent contractors or are self employed and have as their primary activity and purpose the recruitment of physicians and other healthcare providers for a hospital, hospital organization, clinic, health maintenance organization, or state or federal governmental funded agency. Staff members from outside search firms are not eligible for membership. Associate members will not be eligible to vote on ASPR issues or hold an ASPR Officer position or Chair a Committee. Associate members are required to pay dues.

Interim Membership:

Shall be open to individuals who are Active or Associate members of ASPR but have become unemployed during the current membership year or are in a career transition out of recruitment and retention of physicians and other healthcare providers. The Active or Associate member may retain Interim Membership status for the remainder of the membership year. The Interim Membership may be renewed for a maximum of one additional membership year. Interim members are required to pay dues at a rate of one half (50%) of the regular dues rate for Active and Associate members. If during the period of interim membership the interim member secures employment, which qualifies for the active or associate membership status, the member will be required to pay the balance of the full membership dues. If the interim member secures employment, which will not qualify for the Active or Associate membership status, the Interim Membership shall be terminated. Interim Members who have been Active members will continue to be eligible to vote on ASPR issues but may not serve in an officer, director, or committee chair, or any other leadership position. Interim members will have all other membership privileges and benefits and may attend ASPR conferences at standard member rates.

Honorary Membership:

Shall be determined by the Board of Directors for individuals that have been an ASPR Member for at least five (5) years or have served on the Board or have made significant contributions to ASPR and are no longer active in physician recruitment. Provided further that the Honorary Member's profession or employer is not in conflict or competition with ASPR. The Honorary Member will not be eligible to vote on ASPR issues or hold an ASPR Officer position or Chair a Committee. Honorary Members are not required to pay membership dues.



ASPR Code of Conduct

1. To represent the recruiting profession with dignity and integrity.
2. To maintain a sense of objectivity, understanding and fairness in my professional performance.
3. To encourage, assist and teach my colleagues the principles and practices of recruitment.
4. To accurately and fairly represent practice opportunities and communities to physician candidates.
5. To accurately and fairly represent physician candidates to practice opportunities and healthcare entities.
6. To maintain confidentiality in my professional conduct.
7. To respect the recruitment profession and commit myself to ongoing education that will enhance the profession and develop my personal expertise in the field.
8. To comply with all State and Federal Laws relating to employment practices.
- 9.
10. Approved by Board of Directors, September 20, 2005

ASPR Chat Code of Conduct

The ASPR chat system is a member benefit and provided for the exclusive use of members in good standing. Chat messages are intended by ASPR to be only viewed by and for the exclusive use of ASPR members. The forwarding, distribution, or sharing of Chat content to non-members is strictly prohibited and subject to disciplinary action by ASPR at the discretion of ASPR. The use of profanity or posting of any material deemed inappropriate by ASPR is subject to removal from the Chat system and ASPR may take action against the posting party, at the discretion of ASPR. By utilizing the Chat, each participant agrees to indemnify and hold ASPR harmless for all claims, potential claims, causes of actions, lawsuits or any other consequences, whether foreseeable or unforeseeable, in all respects whatsoever.